



## SHALFORD PARISH COUNCIL

**Members of the Council are hereby summoned to attend a meeting to be held at Shalford Village Hall on Wednesday, 16<sup>th</sup> March 2022 commencing at 7:30pm for the purpose of transacting the following business:**

The meeting will be open to the public unless the Council directs otherwise.

### AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**  
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes of the Meeting of the Parish Council on the 16<sup>th</sup> of February 2022
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on any matters arising from the last meeting (Appendix I)
6. **District and/or County Councillor:** To receive a report
7. **Resignation of a Councillor:** To accept the resignation of Cllr Short.
8. **Footpath Maintenance:** To agree to pay £1500 per year for the maintenance of part of footpath two and three.
9. **Wethersfield Airbase Proposals:** To receive an update from the representatives.
10. **Platinum Jubilee:** To receive an update.
11. **Parliamentary Boundary Review:** To agree a response.

12. **Clifffield Bus Stop:** To agree to purchase a new bin for Clifffield Bus Stop. (Appendix II)
13. **Policies:** To approve the training policy.
14. **Finance:**
  - i. To receive the financial report and approve payments (Appendix III)
15. **The Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business (Public Bodies (Admissions to Meetings) Act 1960, S1(2)).**
16. **Salary Backpay Award:** To agree to pay the salary backpay in accordance with the NJC pay scales.
17. **Items from Councillors to be added to the next agenda.**
18. **Next Parish Council Meeting:** The next meeting of the Parish Council will be held on the 20<sup>th</sup> of April 2022

*MBaker*

**Michelle Baker**  
**Clerk to Shalford Parish Council**

**10th March 2022**

## **Appendix I**

### **REPORT FROM THE CLERK**

#### **STREET FURNITURE**

The new bench was installed, and the bin replaced by the bus shelter.

#### **FOOTPATH MARKERS**

The footpath markers arrived and are ready to be installed where needed.

#### **STORM EUNICE**

The storm caused widespread damage in the village. Multiple reports were lodged to be cleared or repaired. An area of concern is footpath 3 where a fallen tree has caused severe damage to the footpath and railing. This has been reported.

#### **Update on Planning Applications Listed in the Previous Minutes:**

##### **21/02953/FUL- Goldsticks Farm Braintree Road Shalford**

Change of use of agricultural building to 1no. residential dwellinghouse

**PENDING DECISION**

### Appendix III

| Shalford Parish Council Finance        |                             |                                   |             |
|----------------------------------------|-----------------------------|-----------------------------------|-------------|
| 10th March 2022                        |                             |                                   |             |
|                                        |                             | Cash Book Balance From 16/02/2022 | £ 23,942.25 |
| <b>Payments Made</b>                   |                             |                                   |             |
| Date                                   | Payee                       | Description                       | Amount      |
| 28/02/2022                             | Salaries                    | Salaries, PAYE, Pension           | £ 389.68    |
| 28/02/2022                             | Blackmore End Village Hall  | Hall hire                         | £ 14.00     |
| <b>Payments Received</b>               |                             |                                   |             |
| Date                                   | Payee                       | Description                       | Amount      |
| 07/03/2022                             | Barclays                    | Interest                          | £ 0.62      |
| 18/02/2022                             | ECC                         | Footpaths                         | £ 734.28    |
|                                        |                             |                                   | £ 24,273.47 |
| Bank Balances on 10/03/2022            |                             |                                   |             |
|                                        | Barclays Community Account  | £ 1,056.18                        |             |
|                                        | Barclays Premium Account    | £ 23,473.72                       |             |
|                                        |                             |                                   | £ 24,529.90 |
| Less Unpresented Cheques/Direct Debits |                             |                                   |             |
|                                        | Glasdon Bins                | £ 256.43                          |             |
|                                        |                             | £ 256.43                          |             |
|                                        | Adjustment                  |                                   | -£ 256.43   |
|                                        | Reconciled Total            |                                   | £ 24,273.47 |
| Date                                   | Payee                       | Description                       | Amount      |
| 16/03/2022                             | Wethersfield Parish Council | Inv 17                            | £ 87.50     |
| 16/03/2022                             | M Baker                     | Footpath Signs                    | £ 61.60     |
| 16/03/2022                             | EALC                        | Inv 13300 & 14144                 | £ 198.00    |
| 16/03/2022                             | B Keen                      | Bins March                        | £ 65.00     |
|                                        |                             | Cash Book Balance After Payments  | £ 23,861.37 |