



SHALFORD PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting to be held at Shalford Village Hall on Wednesday, 15th June 2022 commencing at 7:30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.** Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes of the Annual Meeting of the Parish Council on the 18th of May 2022
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on any matters arising from the last meeting (Appendix I)
6. **District and/or County Councillor:**
 - i. To receive a report
 - ii. To agree to issue a letter from the Parish Council expressing local views on Councillor attendance.
7. **Wethersfield Airbase Proposals:** To receive an update from representatives.
8. **Local Hero Awards:** To agree a recipient.
9. **Ranger:** To agree to a job specification and timeline for recruitment.
10. **Finance:**
 - i. To receive the financial report and approve payments (Appendix II)
11. **Items from Councillors to be added to the next agenda.**
12. **Next Parish Council Meeting:** The next meeting of the Parish Council will be held on the 20th of July 2022

MBaker

Michelle Baker
Clerk to Shalford Parish Council

10th June 2022

Appendix I

REPORT FROM THE CLERK

JUBILEE

The jubilee stall was successful, and all bottles were distributed. These were well received by people.

PLANTERS

The planters were cleared and planted in Jubilee colours. A number of plants were damaged before the celebrations and had to be replaced.

LITTERPICK

The litter pick was held on Sunday the 22nd of May. Three people attended.

GRASS CUTTING

After multiple contacts with ECC and BDC the grass on the triangle was not cut and a contractor was engaged and helped by volunteers. A request has been made for ECC to consider a service agreement to devolve responsibility and finance of the areas to Shalford Parish Council to manage.

COMMUNITY SPEEDWATCH

It has been circulated that the Parish Council are looking for a community speed watch co-ordinator.

VACANCY

The elections office was informed of the vacancy and the notice of vacancy was issued.

Update on Planning Applications Listed in the Previous Minutes:

21/02953/FUL- Goldsticks Farm Braintree Road Shalford

Change of use of agricultural building to 1no. residential dwellinghouse

GRANTED

22/00892/HH - Constables Shalford Green

Alterations to roof comprising the insertion of 3 No. dormers.

PENDING CONSIDERATION

22/00889/HH - Constables Shalford Green Shalford

Erection of garden store

PENDING CONSIDERATION

22/00887/FUL - Land Opposite Roadside Church End

Demolish existing garage and erect new detached 1 bedroom bungalow

REFUSED

22/01019/HH - Ewen Bridge Farm Iron Bridge Lane Shalford

Removal of existing render to allow for insulation and re rendering to all elevations.

Replacement of 2no. windows to east elevation, including insertion of oriel window.

Repair of 3no windows. Adapt flashing and sills to porches and windows. Removal and reinstate gable trims.

PENDING CONSIDERATION

Appendix II

Shalford Parish Council Finance			
10th June 2022			
	Cash Book Balance From 18/05/2022		£ 30,027.29
Payments Made			
Date	Payee	Description	Amount
28/05/2022	Salaries	Salaries, PAYE, Pension	£ 413.31
20/05/2022	Various	Plants and Compost	£ 147.90
Payments Received			
Date	Payee	Description	Amount
26/05/2022	HMRC	VAT Refund	£ 2,312.43
06/06/2022	Barclays	Interest	£ 1.41
			£ 31,779.92
Bank Balances on 10/06/2022			
	Barclays Community Account	£ 13,304.79	
	Barclays Premium Account	£ 18,475.13	
			£ 31,779.92
Less Unpresented Cheques/Direct Debits			
		£ -	
	Adjustment		£ -
	Reconciled Total		£ 31,779.92
Date	Payee	Description	Amount
15/06/2022	Applied Images	INV4432	£ 12.00
15/06/2022	WASC	Contribution	£ 2,150.00
15/06/2022	S Boydell	Audit Inv 2022-4	£ 100.00
15/06/2022	B Keyes	Path Clearance Churchyard	£ 160.00
15/06/2022	B Keyes	Grass Cutting	£ 105.00
15/06/2022	AJ French	Plants	£ 69.88
15/06/2022	B Keen	Bins May	£ 65.00
	Cash Book Balance After Payments		£ 29,118.04