



SHALFORD PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting to be held at Shalford Village Hall on Wednesday, 20th July 2022 commencing at 7:30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.** Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Co-option:**
 - i. To consider the applicants
 - ii. To agree to co-opt the preferred candidate.
4. **Minutes:** Acceptance of the minutes of the Annual Meeting of the Parish Council on the 15th of June 2022
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
6. **Report from the Clerk:** An update on any matters arising from the last meeting (Appendix I)
7. **District and/or County Councillor:** To receive a report.
8. **Planning:** To agree a response to the following applications:

22/01625/FUL - Land North Of Goldsticks Farm Braintree Road Shalford
Change of use from Agricultural Land to Equestrian Manege. Proposed stables, paddock and construction of 40 x 20 m Manege with post and rail fencing.
9. **Wethersfield Airbase Proposals:** To receive an update from representatives. .
10. **Jubilee:**
 - i. To agree to allow the jubilee committee to retain £132.31 of the grant amount of £257.13 to be refunded, to be used against extra costs incurred during the jubilee.
 - ii. To agree to delegate powers to three councillors to work with the Jubilee committee to decide the use of profits from the event.

11. **Christmas Event:** To form a working group for the event.
12. **Shalford Village Hall:**
 - i. To create a working group for progressing playground investment.
 - ii. To agree a representative for the village hall committee.
13. **Finance:**
 - i. To receive the financial report and approve payments (Appendix II)
 - ii. To receive the quarterly budget monitoring report (Appendix III)
14. **The Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business (Public Bodies (Admissions to Meetings) Act 1960, S1(2)).**
15. **Ranger:**
 - i. To consider the candidates
 - ii. To appoint a parish ranger
16. **Items from Councillors to be added to the next agenda.**
17. **Next Parish Council Meeting:** The next meeting of the Parish Council will be held on the 21st of September 2022

MBaker

Michelle Baker
Clerk to Shalford Parish Council

12th July 2022

Appendix I

REPORT FROM THE CLERK

GRASS CUTTING

Discussions have made progress regarding a service agreement for grass cutting. A map of areas has been created.

Braintree council cut the other areas highlighted in a safety cut request.

S106

A meeting has been arranged with Braintree to discuss how to progress with the S106 monies and playground development.

GRANTS

The grants working group hasn't yet met to discuss a plan for roll out.

VILLAGE ENHANCEMENT

The village enhancement working group has not yet met to discuss a plan for improvements.

COMMUNITY SPEEDWATCH

A member of the public has volunteered to help with the speed watch.

BANNERS

Two banners have been purchased for SWAP and one displayed on the village hall. A second location is being sought.

Update on Planning Applications Listed in the Previous Minutes:

22/00892/HH - Constables Shalford Green

Alterations to roof comprising the insertion of 3 No. dormers.

WITHDRAWN

22/00889/HH - Constables Shalford Green Shalford

Erection of garden store

GRANTED

22/01019/HH - Ewen Bridge Farm Iron Bridge Lane Shalford

Removal of existing render to allow for insulation and re rendering to all elevations.

Replacement of 2no. windows to east elevation, including insertion of oriel window.

Repair of 3no windows. Adapt flashing and sills to porches and windows. Removal and reinstate gable trims.

PENDING CONSIDERATION

Appendix II

Shalford Parish Council Finance			
12th July 2022			
	Cash Book Balance From 15/06/2022		£ 29,118.04
Payments Made			
Date	Payee	Description	Amount
28/06/2022	Salaries	Salaries, PAYE, Pension	£ 772.53
Payments Received			
Date	Payee	Description	Amount
23/06/2022	BDC	Street Cleansing	£ 476.52
30/06/2022	Unity	Interest	£ 2.07
			£ 28,824.10
Bank Balances on 12/07/2022			
	Barclays Community Account	£ 822.03	
	Unity Current Account	£ 4,000.00	
	Unity Reserves	£ 24,002.07	
			£ 28,824.10
Less Unpresented Cheques/Direct Debits			
		£ -	
	Adjustment		£ -
	Reconciled Total		£ 28,824.10
Date	Payee	Description	Amount
20/07/2022	Applied Images	INV4432	£ 4,517.00
20/07/2022	Zurich	Insurance	£ 396.00
20/07/2022	B Keen	Bins June	£ 65.00
20/07/2022	N Power	Street Lighting	£ 47.02
20/07/2022	Wethersfield PC	Inv 0018	£ 85.75
		Cash Book Balance After Payments	£ 23,713.33

Appendix III

Shalford Parish Council

Budget Monitoring Document July 2022

INCOME						
		Actual 31st March 2020	Actual 31st March 2021	Actual 31st March 2022	Budget 2022-23	To Date 12/07/2022
Precept		19600	21500	22395	22726	11364
Distribution of Surplus Funds		185	261	299	0	
ECC verges and paths		448.64	457.61	797	0	
Clerks Bursary			576.44	0	0	
Investment Income		36.11	9.04	3	0	3
VAT Repayment		668	4430	673		2312
West of Braintree		20783			0	
Street Cleansing				463	300	477
Grants						
106 Monies					17500	
	TOTAL	41721	27234	24630	40526	14156
EXPENDITURE						
Street Lighting		165	209	764	250	59
Public Rights of Way		182	924	124	3000	
Grass Cutting		1235	1204	997	1500	265
Audit Fees		250	275	315	350	100
Hall Hire		530	0	514	500	
Insurances		338.4	347.05	360	500	
Salaries		3711	3822	6151	5600	1691
Clerks Expenses		309	289	315	290	
Stationery, Postage & Printing		1293	582	243	750	
Subscriptions		619.97	145.75	326	450	40
Street Cleansing		780	780	797	1000	195
Website		0	122	538	200	
Defibrillator					380	
Village Improvements		320	158	1441	3900	752
Election Costs		738	0	0		
Training		660	225	863	1000	
Planters		45	518.81	0	2000	218
Chairmans Allowance		25	50	26	100	
Vehicle Activated Sign				0		
Christmas		100	200	200	300	
Grants		6000	4000	4940	1000	196
Parish Ranger				184	1500	26
S106				8733	17500	
WASC Contributions				2150	2240	2150
West of Braintree		21520				
Bus Shelter					2000	
Uttlesford Local Plan Response					300	
Jubilee					1500	1821
Parish Magazine					2000	1000
Stoneleigh Park					1500	
Annual Parish Meeting					500	334
Misc		195				
	TOTAL	39017	13852	29981	52110	8846.44
Surplus /Deficit		2704	13383	-5350	-11584	5310
Balance in Accounts		15482	28865	23515	11931	28824
					11200	