



SHALFORD PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting to be held at Shalford Village Hall on Wednesday, 13th September 2023 commencing at 7:30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.** *(Dispensations should be requested from the Clerk before the meeting).*
3. **Minutes:**
Acceptance of the minutes of the Meeting of the Parish Council that was held on the 16th August 2023
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** *(A maximum of 15 minutes shall be allowed for public question time, and it is requested each member of the public speak for a maximum of 3 minutes).*
5. **District and/or County Councillor:**
To receive a report
6. **Ranger:**
To receive a report on work carried out.
7. **WASC:**
 - To agree to pay 50% of the earmarked budget reserves to Wethersfield Parish Council as requested.
 - To receive report from Cllr Hull
8. **Christmas Light Switch-on:**
To receive an update from Cllr French and to agree any expenditures that may be required.
9. **HR Committee Meeting:**
To discuss and agree a date of the next meeting.

10. **Planning:**
- 23/01978/ELD Church End House Shalford Green Shalford CM7 5EZ**
Application for a Certificate of Lawfulness for an existing use -
Change of use of land and dwelling from agricultural to residential use.
**** Expiry Date: Wed 13 Sep 2023 ****
- 23/01989/FUL Cabin Cottage Hunts Farm Hulls Lane Shalford CM7 5HX**
Erection of Replacement Dwelling
Expiry Date: 19 Sep 2023
- Uttlesford District Council - Smiths Green Conservation Area Appraisal**
View and comment between the following dates:
Expiry Date: 29/09/23 16:30
11. **RBLI Remembrance 2023 Statue:**
To discuss/agree to the purchase of a Tommy Silhouette statue for the village.
12. **Report from the Clerk:**
An update on matters arising since the last meeting (Appendix I)
13. **Public Rights of Way and Verges:**
To discuss and agree the way forward regarding the upkeep of both the footpaths and verges in the parish. (Clerk will have provided information on the Clerks Report)
14. **First Aid Training:**
To agree dates for free 2hr Defib training from Community Heartbeat.
15. **Finance:**
To receive the financial report and approve payments (Appendix II)
16. **Items from Councillors to be added to the next agenda.**
17. **Chair to Close Meeting.**
18. **Next Parish Council Meeting:**
18th October 2023

J Boot

Jill Boot
Clerk & RFO to Shalford Parish Council
7th September 2023

Shalford Parish Council Finance

7th September 2023

		Cash Book Balance From 10/08/2023	£ 37,894.92
Payments Made			
Date	Payee	Description	Amount
24/08/2023	N Power	Streetlights	£ 47.45
24/08/2023	AJ Lighting	Repairs to Street Light in Clifffields	£ 208.80
24/08/2023	J.Boot (KPCM Display)	Dog Poo Signs	£ 69.59
24/08/2023	Cloud Next	Biennual Website Domain charge	£ 132.00
24/08/2023	J.Boot (E.Doe & Sons)	Ranger PPE & Strimmer Consumables	£ 43.53
25/08/2023	B. Keen	July Bins	£ 65.00
25/08/2023	Salaries	Salaries, PAYE & Pension	£ 616.11
30/08/2023	E. Doe & Sons	Safety Boots & Barn Paint	£ 123.00
Payments Received			
Date	Payee	Description	Amount
17/08/2023	Barclays	Closing Account Balance (Interest)	£ 0.78
		Cash Book Balance on 07/09/2023	£ 36,590.22
Bank Balances on 07/09/2023			
	Unity Current Account	£ 11,359.46	
	Unity Reserves	£ 25,269.54	
	Equals Card	£ 170.02	£ 36,799.02
Less Unpresented Cheques/Direct Debits			
		A&J Lighting	£ 208.80
		Reconciled Total:	£ 36,590.22
Payments for Approval			
Date	Payee	Description	Amount
06/09/2023	Stripe	Brightpay connect	£ 1.30
13/09/2023	CloudNext	Annual Premium Hosting	£ 119.98
28/09/2023	B Keen	July Bins	£ 65.00
28/09/2023	Salaries	Salaries, PAYE & Pension	£ 700.77
		Cash Book Balance After Payments	£ 35,703.17