SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 14th May 2008

PRESENT: Garry Mills (Chairman), Nicola Walton (Treasurer), Linda Golding (Secretary), Lawrence Rawlinson, Jane Mills, Sara Hooper, Colin Golding, Anna Brunskill, Andrew Hull.

APOLOGIES FOR ABSENCE:

Brian Turner. Len Butcher who it was reported was in hospital.

2) Minutes of Last Meeting

The Minutes of the meeting held 9th April 2008 were approved and signed by the Chairman.

3) Correspondence

a) Notice of Parish Council's Annual Meeting on the 21st May at 8 pm at the village hall. 3 members said they would attend.

b) Mark Troster of Gt Notley Cricket Club asking for his telephone to be taken off the website. Members voted in favour of his details being totally withdrawn from the site.

4) Grants

a) Lawrence told the meeting the gang mower had been delivered but proved to be too heavy for our tractor so it was being replaced by one more compatible for the same price. Linda to write to Parish Council to thank them for agreeing to pay a large sum towards the cost of the mower which the Committee appreciated.

b) Colin Golding told the meeting he had made progress with Braintree District Council and had received a list from them of parish councils who had recently had works carried out on playgrounds or tennis courts and he was going to email them to obtain the names of contractors as we needed to submit at least one quote to the District Council for renovating our tennis court.

Andrew Hull agreed to remove the old hut from the side of the court at the weekend as this was now dangerous. He advised the meeting his brother would charge £50 for the wire and post to put in its place.

c) Ian Butcher was looking into the football application but as he was unable to attend the meeting no progress was reported.

5) Hall Lettings and Progress withLicence

The Chairman reported the Licence was nearly ready for submission. He had to drawn a rough drawing of the hall and this had to be done to scale to accompany the form. The architect we had hoped would do it had not materialised.

The proposed Clairvoyant evening at the end of the month would not require a licence.

5a Jane Mills reported the dog class hirers would like to use the hall on the Wednesday we usually meet. It was agreed our meeting would move to the second Monday in the month as we could not afford to turn a letting away.

5b Jane reported there was some concern from hirers about the cricket club using the hall facilities at the same time as them. Lawrence agreed to obtain a copy of fixtures so dates could be checked.

5c Jane reported she had been approached to hire out the hall tables for a cause raising money for Parkinsons Disease. She had refused them as she knew in the past it had been decided the tables would not leave the hall. This decision was enforced at the meeting and there would again be no future hiring of the tables for any reason.

6) Next Fund Raising Event

a) **The Clairvoyant Evening on the 31st May**

- Date had been booked
- Cost was £200
- £7 per ticket first come first served basis on the door
- 7.30 pm start
- Posters and leaflets done
- Most leaflets already distributed
- We had his list of requirements which Anna and Sara would attend to.
- Anna would make some sandwiches and supply flowers

It was anticipated we should have a good sale of tickets as Ronnie Buckingham had a large following.

b) Lawrence told the meeting he knew several people who would be prepared to come and give a talk in the evening. This would only cost us for the speaker and all that was needed was chairs laid out in the hall. He was asked to arrange a date in June with Jane and book a speaker which on the first occasion would be a Protection Officer.

c) David Eversden had given us details of a magician he had seen at a local fete. Details were given to Anna and it was agreed a decision would be made at a later date whether to try to use him at our own fete or for a magic evening.

7) Summer Fete 2008

Anna had prepared a full list of proposed ideas for the fete to get our imaginations going to bring forward further suggestions.

- Meetings just for the fete – possible sub committee
- Field to be assessed so plan could be drawn up for stalls
- This to be done on Thursday 29th May at 7pm
- Lawrence had booked bouncy castle
- Look into sponsorship
- Do we ask George Pub to do bar
- Tug of war always popular
- Ice cream stand
- Entrance charge
- Brenda Hadley had put forward suggestion of "opera singer" she had seen at an event
- There would be 4 main categories

    - Food and drink
    - Craft
    - Attractions to watch
    - Attractions to do

It was hoped the event would flow into the evening when music could be arranged for a dance of some kind. A charge would be made for the evening entertainment. The bar would be retained to supply drinks.

8) Treasurers Report

Treasurer's report for April was circulated to members.

The Treasurer said she had her books back from the Auditor now signed. She was asked to speak to him to see who he would like his fee donated to.

The Treasurer told the meeting we only had £220.50 income this month. This low amount was mainly due to the football club owing us for played games. Nicola was asked to contact Ian Butcher re arrears. It was felt because of our own poor finances we could not afford to be charitable over the non payment. If payments were not regular in the future we would have to look to finding another football club to use the pitch. There was a query as to who owned the goal posts but it was agreed these belonged to the football club themselves. It was suggested this was an item we could approach Essex Playing Fields for a grant to purchase some once the parish council had joined the Association and we could then approach them.

9) Any other Business

- Hanging Baskets for outside of hall
- Curtains in hall to be repaired where hooks were missing etc.
- WI representative – Linda to do letter
- Metal strips in shed for footpath need fixing
- Card to be sent to Len Butcher on our behalf

9) Date of Next Meeting

MONDAY 9th June 2008 at the Village Hall at earlier time of 7.15 pm

Meeting closed at 9.35 pm

Signed…….. Date……