SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 9th JULY 2008

PRESENT: Garry Mills (Chairman), Nicola Walton (Treasurer), Linda Golding (Secretary), Lawrence Rawlinson, Jane Mills, Sara Hooper, Colin Golding, Anna Brunskill, Andrew Hull, Ian Butcher

APOLOGIES FOR ABSENCE:

Len Butcher who it was reported was now home from hospital. Brian Turner

2) Minutes of Last Meeting

The Minutes of the meeting held 9th June 2008 were approved and signed by the Chairman.

3) Correspondence

a) Email from Alan Oates thanking the Committee for the reduction in our charge for the hall on the Dry Gulcher Day.

4) Grants

a) Colin Golding told the meeting he now had a price from Playquip for revamping the tennis courts of £7,000. If we wanted a basket ball and 5 a side pitch included it would be £17,000. He had also obtained several quotes for steel framed playground equipment and relaying safety surface again from Playquip of £12,500. Andrew had been in touch with Outside Toys and showed the committee a brochure with wooden play equipment which it was decided looked very impressive. He was asked to obtain a definite quote and report back at the next meeting. It was decided the tennis court would remain as a tennis court only and not have basket ball nets etc. Hopefully the shop would hold the key for the courts and take the fee decided upon once it was open in September. This would bring some revenue back into the funds.

b) Lind Golding reported she had received one quote for the showers but was going to get another from a local builder. We were looking at renewing the showers, retiling the area and installing new extractor fans. This application had to be with Essex County Council by the end of the month. It was decided the toilets only needed new seats and a touch of paint.

c) Ian Butcher told the meeting the application for a grant from the Football Foundation had been submitted and Arena Management Consultants would possibly be running this for us. Anna Brunskill queried whether a fee would be involved and the committee was advised their fee would be covered by the grant monies which would hopefully cover pitch drainage and a new tractor.

d) Payment of £750 was now due to the Shalford Parish Council in respect of the gang mower. Nicola to arrange payment with the Clerk.

5) Hall Lettings and Progress with Licence

1 The Chairman reported the application for the Licence should finally be submitted to Braintree District Council the next day.

2 Jane Mills reported Gt Notley Youth Football Club had not got back to her so this would go forward to next agenda.

3 It was agreed FOSTAC would not have to pay a deposit for hire of the hall.

4 Protection Officer talk had regretfully not been supported. Another attempt may be made later in the year.

6) Summer Fete 2008 (see additional papers)

Anna Brunskill reported to the Committee on the meeting of the Fete Committee which had taken place a couple of weeks previously. Things were progressing well with preparation but there was still a need for more helpers. She also advised the meeting we were not able to claim Gift Aid.

The full committee decided on the following:

Sponsorship still to be sought. Letter to be sent out to local businesses.

- The George Pub thought it would not be viable for them to run the beer tent at the fete this year
- Advertising - large poster already up at hall and small ones delivered round the village. Major advertising campaign was key to success of fete

Sellers to pay £25 for a pitch.
£50 to be charged to large professional business sellers
Shalford Primary School to be only exception and have pitch free.
Cost of rain insurance too expensive.
Prizes/donations for raffle some received more still needed.
Volunteers to do teas still needed. Fostac to be asked.

Note: Next sub committee Wednesday 23rd July 7.30 The George

Further update from sub-committee to be given to full committee at the next meeting.

8) Treasurers Report

Treasurer's report for June 2008 was circulated to members.

New Insurance for hall now in place.
Donation to Mal Handley for auditing the books had been sent with letter
Cheque for mower now due to Parish Council.
Separate account to be kept for fete income and expenditure. This would be useful for future reference.

9) Any other Business

Lawrence needed someone to help strim round the trees etc on the field. A couple of hours volunteer work was all that was needed.

- Football training on the 27th July 11 – 1 to go ahead

9) Date of Next Meeting

WEDNESDAY 13th August 2008 at the Village Hall 7.30 pm

Meeting closed 9.40pm

Signed…….. Date……