SHALFORD VILLAGE HALL
MANAGEMENT COMMITTEE
MINUTES OF MEETING HELD 13th August 2008

PRESENT: Garry Mills (Chairman), Nicola Walton (Treasurer), Linda Golding (Secretary), Lawrence Rawlinson, Jane Mills, Sara Hooper, Colin Golding, Anna Brunskill, Andrew Hull, Ian Butcher, Brian Turner.

APOLOGIES FOR ABSENCE:
Len Butcher

2) Minutes of Last Meeting

The Minutes of the meeting held 9th July 2008 were approved and signed by the Chairman.

3) Correspondence

a) Letter from Nick Blackall of Essex County Council re local bus service turning round in hall car park. It was decided we would suggest Water Hall Lane may be better for turning particularly as the village store is about to start using the car park for customer parking as well. Concerned were expressed for safety of pedestrians. Linda to send reply.
b) WI advising us they cannot find replacement for Elizabeth Frost at present.
c) Essex County Council advising parking restrictions outside the school will be coming into action.
d) Braintree DC. Acknowledgement of Temporary Events Licence. They have stated several items which need to be complied with. Garry to action.
c) Premises Licence: Notice displayed, local paper notice done, the required responsible authorities given or sent a copy of the application.
Anna queried numbers re Temporary Events Licence. Temporary one ok for 499 people attending. Fire service going through. Public Notice advert cost £346.
d) We had been advised Tony Bedding a past chairman of the Village Hall Committee and a past member of the Parish Council has sadly passed away. It was agreed flowers or a donation would be sent on our behalf to the value of £50. Jane to check family's wishes.

4) Treasurer's Report

The Treasurer gave out her report for July 2008. The Anglian Water charge had increased by f40 from the 1St August. This was due to sewage charge now being added. It was agreed £3000 should be transferred from Business Account to cover the cost of fete expenditure expected in next few weeks.

5) Summer Fete 2008 Update

Anna Brunskill reported to the Committee things were progressing well but there was still a need for more helpers. Main points were:-

I - Flyers were ready for printing and they would be distributed on Saturday.
2. We had had a brilliant response for raffle prizes.
3. Biggins was unfortunately unable to attend.
4. Battle of Britain had come back unable to participate
5. Dog show was looking good
6. Letter need for St Johns Ambulance (Linda to action)
7. Risk Assessment to be done
8. Boards to be placed around local areas
9. T shirts for helpers to be ordered at £9 each
10. Essex Radio to put out announcements about fete on drive time.
11. Sponsorship money had come in and was up to £650 approx.

6) Hall Lettings

Cressing Cricket Club had showed an interest in using our cricket pitch but as Shalford Cricket Club had reported they were getting more interest from players and it was felt they would again be using the pitch on a regular basis next season the Cressing Cricket Club should be advised they could no use the pitch for their games.

7) Grant Update

Linda Golding reported her application to Essex County Council Community Initiative Fund has been submitted, although she had been advised we would probably be looking at getting around half of our requested amount of just under £10,000. However, she hoped to be able to use this money to match fund another source of grant.

The Committee decided that metal framed play equipment would be more serviceable although members felt Andrew's proposed wooden equipment did in fact look better. This should cost around £10,000 serving ages 2 — 10. The tennis Court refurbishment was also looking like costing £10,000. It was decided to wait until the profits from the fete were known before deciding which project went ahead first.

Ian and Garry also reported the grant they were pursuing was also proceeding and would hopefully be for a larger amount of funding if successful.

9) Any other Business

- Bins outside not being sorted
- Dogs mess and litter on field
- 16 cricket posts taken from field
- Wheel spinning in car park late at night
- Underage drinking on field
- Football to use field for goal practice this coming Sunday

Linda to send letters to Dog Walden and Police

9) Date of Next Meeting

WEDNESDAY 24th September 2008 at the Village Hall 7.15 pm

Meeting closed 8.40pm

Signed..... Date.....