

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 12th January 2011

PRESENT: Colin Golding (Chairman) Linda Golding (Secretary), Nicola Walton (Treasurer), Doug Turner, Jane Mills (Booking Clerk), Garry Mills,

1) Apologies for Absence

Andrew Hull, John Phipps (received late)

Also not present: Ian Butcher

2) Minutes of Last Meeting

The minutes from meeting held on the 13th October 2010 were agreed and signed by the Chairman.

3) Correspondence

- Mr Tubbs from Grubbs Cottage re new fence and shed - noted
- FOSTAC re taking over WI crockery and cupboard – approved
- Horticultural Society re new trestle tables – noted not to be loaned out
- Braintree Cricket Club with proposed fixtures for year – noted – letter to be sent from Chairman with new cost of £50 a day for booking pitch

Letter to be sent to WI re closure. Asking for official notice, keys to be returned and storage area cleared

4) Past and Forthcoming Events

- Ronnie Buckingham on the 26th November 2010 – profit £172.00 less £41.13 for poster to be printed
- Race Night had been omitted from last agenda. Letter to be sent to Kate Binks with thanks to her and helpers. The event raised a grand total of £1360 for the playground fund

No future events planned at present (except Fete due to take place 3rd September)

5) Treasurers Report

The Treasurer went through the October to January Report she had prepared. Points noted included bill for grass cutting to be passed to Ian Butcher as we have not authorised cutting. The Treasurer reported the funds were not looking very good at the moment and without the £4,500 grant from Parish Council the accounts would be worse still.

The sale of the car bought around the last fete paid back initial outlay into funds and £400 into playground funds.

6) Facilities Maintenance

The Chairman went through the list below minuted at the last meeting as proposed future maintenance which would be looked at more closely after the AGM in April. These were:-

- Floor in ladies toilets was potential refurbishment job
- New line marker needed – grant to be looked at from Essex Playing Fields
- Attention needed to grass round tennis court
- Thinning of trees round field (Tree Warden to be consulted)
- Brenda Hanley had requested receptacle for cigarette butts
- Clock on hall roof not working
- Roof to outbuilding needed renewing
- Cutting of field needs to be increased (Lawrence agreed with sufficient notice). Key to shed and request he advises us when he is away on holiday)
- Doors on mower shed need replacing (Shane to be asked for quote)
- No movement on container (Duggie still has this in hand)
- Vertidrain and worming
- Oil tank to be refilled on regular basis with Castle Fuels. Chairman to send letter to confirm and invoice to Treasurer.
- Cost of new oil tank. 2000 litre (quote received at £1722.55 from PJ Snelling)

7) Hall Lettings

No problems with current Hall hirers which remained steady. WI would cease to hire hall now so one source of revenue lost although the dog group were looking to increase their hire time.

There had been an enquiry for New Year 2011. A fee of £200 with non refundable deposit of £100 was agreed.

8) Grant Update

The playground had been installed. A few minor additions would be added as monies allow. Total cost £13,656. There had been a shortfall in funds but Andrew had raised more than was needed in sponsorship in India which was good news and Nicola would see what could be added to structure with balance over.

10) Any other Business

MD Landscapes – increase in cost expected

Spraying round tennis court

Jane's Dad wished note to be made that he owned sleigh kept in WI storage

11) Date of Next Meeting 13th April 2011 at 8.30 pm following AGM

Meeting closed at 8.50pm

Signed.....

Date.....