

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF THE ANNUAL GENERAL MEETING **HELD 13TH APRIL 2011 at SHALFORD VILLAGE HALL**

COMMITTEE MEMBERS PRESENT: Colin Golding (Chairman), Nicola Walton (Treasurer), Linda Golding (Secretary), Jane Mills (Booking Clerk), Andrew Hull (Vice-Chairman), Ian Butcher and Brian Turner John Phipps, Gary Mills

APOLOGIES:

No apologies from Committee members – all present

Also present: Cllr David & Mrs Madeline Eversden, Cllr Alan Oates, Bill Metherill, Lawrence Rawlinson, Cllr Kate Binks, Sue and Clive Tarling, Paul Edwards, Kevin Weston, Vic Goody and Jo Crow

1) Chairman's Welcome and Address

The Chairman welcomed everyone to the meeting. He was sad to report that since the last AGM we had lost Len Butcher from the Committee. Until his illness prevented him, he always turned up for meetings and events and made a valuable contribution and he is missed. At the time of his death our condolences were sent to his wife and family and donation had been sent to their chosen charity.

He told the meeting Committee numbers had dwindles over the last two years and despite approaching organizations that use the hall, and more recently putting an appeal on the Shalford Website, we have not been able to attract more members.

The frequency of our Committee meetings had been reduced from monthly to once every three months because we were only meeting for the sake of it rather than having decisions to make and due to the poor support we received from the Shalford Villagers in the previous year we did not arrange any Christmas events in 2010, but it was nice to see the Christmas tree with its lights outside the hall this hall which had been organised by the Parish Council.

A fete was arranged in September 2010 but unfortunately due to lack of volunteers the organisation was left up to 2 people: Jane and Linda. It had made a profit and was enjoyed by those who attended but it fell short of what we would really like to have achieved if we had received more support from the village. Our thanks must go to Jane and Linda and also to Bill Metherill for the loan of his marquees and to those who did turn up on the day to help.

Similarly the clairvoyant night in November did not attract the numbers it had on previous occasions, so we will give it a miss for 12 months.

The playground refurbishment was completed this year and I am pleased to see it is being put to good use now that the sun is shining.

He went on to thank the committee members for all the work they had put in during the year. Thanks had to go to Andrew Hull for the work he did on the playground

both overseeing and fund raising. As always, thanks went to Duggie and Ian for their work maintaining the playing fields and also to Ian for painting the changing rooms and arranging for the outside lights to be upgraded. Lawrence has continued to cut the grass on the playing field on a voluntary basis and our thanks go to him as well.

Finally thanks must go to Friends of Shalford for arranging a Race Night, the proceeds of which went to the playground fund and the Parish Council for a grant towards the ongoing maintenance of the hall.

Looking forward, we are still in need of more support from the local community. Unless we have a volunteer from outside the Committee to help arrange a fete it will not happen this year.

In terms of future projects, we need to replace the oil tank at sometime and roof of the building is not going to last forever. The tennis court also needs refurbishment and it would be nice to see some additional facilities for older children. It is likely we will receive the £10,000 from the affordable housing development (Section 106) to be spend on “open spaces” in the village the subject is on our agenda for the meeting after this AGM.

The Chairman asked for questions from the floor:

Questions:

There was one question regarding quotes for a new roof

2) Minutes of Last AGM Meeting

The Minutes of the last Annual General Meeting held on the 14th April 2010 were approved and signed by the Chairman.

Proposed by Lawrence Rawlinson
Seconded by Ian Butcher

3) Treasurers Report

The Chairman explained that the accounts for the year ending February 2010 had unfortunately not yet been signed off by the Auditor. He took the meeting briefly through the proposed Balance Sheet for the year, itemising some of the income and expenditure. The Chairman told the meeting, once signed the accounts for 2009/10 would be posted on the Shalford Website for everyone to have access to. Thanks go to Mal Hanley for once again auditing the accounts.

Questions from the floor:

Paul Edwards asked why the showers refurbishment did not appear in accounts.
(see appendix 1 at bottom of these Minutes)

4) Adoption of the 2009/10 Accounts

Accounts not completed

5) Election of the Officers for Committee

The Chairman told the meeting the Treasurer Nicola Walton had decided not to stand again this year, therefore her post was up for re-election. He thanked Nicola for her work over the past 4 years

Chairman	Colin Golding	Proposed by Ian Butcher and Seconded by Kate Binks
Vice Chairman	Andrew Hull	Proposed by Colin Golding and seconded by Lawrence Rawlinson
Treasurer	Jane Mills	Proposed by Colin Golding and seconded by Alan Oates
Secretary	Linda Golding	Proposed by Nicola Walton and seconded by John Phipps
Bookings Clerk	Nicola Walton	Proposed by Paul Edwards and seconded by Andrew Hull

Any other Business

Points raised:

Lawrence Rawlinson: Cleaner should pay more attention to hall window sills and toilets

John Phipps: Terms of Reference

Paul Edwards: Committee Members

Vic Goody: Archery Club

Date of Next Annual Meeting in April 2012 to be advised.

Meeting closed at 8.10 pm

Signed.....

Date.....

Appendix 1 The cost of the shower refurbishment carried by Smith & Woodley. Estimated cost was £13,000 which over ran the budget by approximately £700 but as the final account also included painting and the repair works to the small meeting area which they carried out for us, the additional amount was taken from the Parish Council Grant money for hall maintenance. £5000 grant money was received from Essex Council's Community Initiative Fund (paid direct to Smith and Woodley) £5000 from Essex Community Foundation, £2,000 from Charles French Charitable Trust and £1000 from Fowler Smith & Jones Charitable Trust. Excluding the £5000 from EEC paid direct, the remaining £8000 grant money was shown in the 2009/10 accounts under Income Grants.