

SHALFORD VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 14th May 2014

Present: Colin Golding (Chairman) Linda Golding (Secretary) Jane Mills (Treasurer), Nicola Walton (Booking Clerk), Duggie Turner, Vic Goodey, Gillian Askew, David Eversden.

1) APOLOGIES FOR ABSENCE

Ian Butcher, Andrew Hull (Vice Chairman)

2) MINUTES

Minutes of the meeting held on the 14th MAY were agreed and signed by the Chairman.

2A SIGNING OF ACCEPTANCE OF OFFER FORMS

Forms were signed by all members of the Committee except Andrew Hull and Ian Butcher.

3) CORRESPONDENCE

- Letter from AP Security enquiring if they could use the hall on the day of the Tour de France as a meeting point for stewards. This was agreed as long as they collected the key on Sunday as they wanted to start at 4 am on the Monday.
- Marie Curie about having a fund raising stand at the hall on the Tour de France Day. This was declined.

4) TREASURERS REPORT

The Treasurer tabled a report dated 14th May 2014. The bank balance at the end of the year was £14,049.84

5) FACILITIES MAINTENANCE

- Weeding on field £225 plus VAT agreed
- Kitchen Refurbishment given the go ahead for quotes to be obtained.

8) HALL LETTINGS

Nicola reported forthcoming bookings now in the diary.

It was agreed we should refuse an 18th birthday party despite the fact it was someone in the village as this went against our agreed rules.

Dog ladies taking up more hours but they could not have the hall on Wednesday evenings when parish council takes place.

It was agreed Nicola should purchase a new mobile phone for bookings as the old one is now dated.

The Committee agreed a 4% increase on all hall charges should take place from the 1st June. A letter should be sent out with invoices to regular hirers explaining the increase due to oil and utilities costing more. Any booking already confirmed will be at the old rate but any new ones will be at the increased rate.

7) FUTURE EVENTS

TOUR DE FRANCE Chairman attended meeting in Braintree on the 1st May and reported back to the meeting. Some portable toilets will be situated at the hall. ECC are taking care of publicity. First Aid points will be at Finchingfield and Rayne but none at Shalford or Wethersfield.

CRICKET DAY

Still going ahead Ian and Andrew progressing this.

FETE

Vic had emailed people interested in helping raise funds. Offer had been received for loan of Play your Card Right Game.

ANY OTHER BUSINESS

Art Club would have their exhibition before Cricket commenced.

THE DATE OF THE NEXT MEETING

Next Meeting 11th June 2014 7.30

The Chairman closed the meeting at 8.30

Signed.....

Date.....